



FRANKFORD Township

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REGISTRATION FORM VACANT/ABANDONDED RESIDENTIAL PROPERTIES (Please Print Legibly or Type)

The Township of Frankford requires owners of Vacant and Abandoned Properties to register with our Code Enforcement Department and has established a registration fee and must also comply with the Registration and Property Maintenance Ordinance 2015-02

Effective September 8, 2015, Ordinance 2015-13 requires the owner of any vacant and abandoned property to register within (30) thirty calendar days after the building becomes Vacant and Abandoned or within thirty (30) days after assuming ownership of the Vacant and Abandoned property, whichever is later; or within (10) calendar days of receipt of notice from the Township. The registration shall remain valid for (1-year) from the date of registration with an annual renewal each year the property remains vacant and abandoned.

**Initial Registration Fee \$500.00 – First annual fee \$1,500 – Second annual fee \$3,000.00
Beyond Second Renewal \$5,000.00**

- The owner shall notify the municipal clerk within thirty (30) days of any change in the registration information by filing an amended registration statement on a form provided by the municipal clerk for such purpose.
- The registration statement shall be deemed prima facie proof of the statement therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the Creditor.
- The owner shall be required to renew the registration annually as long as the property remains vacant.

PROPERTY ADDRESS: _____

1. Owners Name: _____

Address: _____

City: _____, State: _____, Zip Code: _____

Day Phone # _____ Cell # _____ Email: _____

2. Agents Name or Managers Name: _____

Address: _____

City: _____, State: _____, Zip Code: _____

Day Phone # _____ Cell # _____ Email: _____

3. Name of Corporation: (If Applicable) _____

Principal Owners Name: _____

City: _____, State: _____, Zip Code: _____

Day Phone # _____ Cell # _____ Email: _____

4. Date of Vacancy: _____ Attach Proof of (Utility Connections or Disconnections)

I Hereby Attest/Swear that the information on this registration is accurate and complete to the best of my knowledge.

Principal Owners Signature: _____, Date: _____